

University Coal Research Historically Black Colleges and Universities and Other Minority Institutions Contractors Review Meeting

June 3-4, 2003

REGISTRATION INFORMATION

The meeting will be held at the Pittsburgh Marriott City Center in Pittsburgh, PA.

Registration Fee: \$33.00 - (This fee covers the cost of food and beverages, which includes continental breakfasts and conference breaks.)

All attendees, including presenters, must register for the meeting. To register, complete the registration form and mail or fax it to NETL Event Management (Pittsburgh Office).

Payment of the \$33.00 registration fee may be made by check (payable to EG&G Technical Services) or credit card. Registration fees cannot be refunded after May 19, 2003.



FOREIGN NATIONAL VISITOR NOTICE

NETL supports an active program of unclassified visits and assignments by foreign nationals for the benefit of its programs. The program is essential to ensure that these visits and assignments are conducted under prescribed conditions in a manner consistent with programmatic, U.S., and DOE national security policies, requirements, and objectives, including export control laws and regulations.

For the purposes of DOE Policy 142.1 and DOE Notice 142.1, a foreign national is any person who is not a U.S. citizen and includes permanent resident aliens. Non U.S. citizens wishing to attend this meeting must submit a Foreign National Visitor's Form (NETL F 142.1) at least 60 days prior to the meeting. Any forms submitted to NETL under 60 days will be submitted for review with an understanding that approval to participate at this event may not be granted. If approval is not granted, the foreign national attendee will not be permitted to attend. There are no exceptions. It is the responsibility of any foreign national planning to attend this event to coordinate with NETL Event Management to ensure that approval has been granted to attend the University Coal Research and Historically Black Colleges and Universities and Other Minority Institutions Contractors Review Meeting.



HOTEL INFORMATION

The Pittsburgh Marriott City Center located at 112 Washington Place, Pittsburgh, PA, will be the official hotel for the meeting.

The special meeting rate for overnight rooms is \$79.00 per night, plus 14% tax. For reservations, contact the hotel directly at **412-471-4000 or 888-456-6600**. You must reference the U.S. Department of Energy to receive the special room rate listed above. The block of rooms will be held until **May 12, 2003**. All reservations must be accompanied by a first night room deposit or guaranteed with a major credit card. Hotel check-in time is 3:00 p.m. and check-out time is 12:00 noon.



AIRPORT SHUTTLE

From Pittsburgh International Airport:

The Airlines Transportation Express Shuttle Service Company has a shuttle pickup at the airport. The shuttle information booth is located on the ground level near the baggage claim. No reservations are required. Fare is \$16.00 one way and \$30.00 round trip.

Telephone: 412-321-4990.

DRIVING DIRECTIONS

From Pittsburgh International Airport (approximately a 30-minute drive):

Follow signs for 60 East to 279 North to Pittsburgh. Going through the Fort Pitt Tunnels and over the Fort Pitt Bridge – Follow signs to 376 East Monroeville – Take the Grant Street Exit (stay on Grant Street) make a right on 6th Avenue – Go two lights and make a left onto Centre Avenue – Go to the first light and make a right onto Washington Place. Make the very next right into the Marriott.

For updates on this meeting go to www.netl.doe.gov, click on "Events" and go to June 3-4.